

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **January 8, 2020** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert
Deputy Mayor Brian Treanor
Councillor Jamie DeMarsh
Councillor James Flieler
Councillor Jacob Palmateer

CAO/Treasurer
Deputy Clerk-Treasurer
Public Works Manager
Community Development Manager
Fire Chief

CLOSED MEETING

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council go into a Closed Meeting at 8:35 a.m. to address the following matters:

In accordance with the Municipal Act, 2001, Section 239 (2) a meeting or part of a meeting may be closed to the public when the subject matters being considered are:

- B) personal matters about an identifiable individual, including municipal or local board employees;
- E) litigation or potential litigation; and
- F) advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Carried.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council go out of the Closed Meeting at 9:03 a.m. Carried.

CALL TO ORDER and NATIONAL ANTHEM

Mayor Albert called the meeting to order at 9:08 a.m. followed by the singing of the National Anthem.

APPROVAL OF AGENDA

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Agenda for the January 8, 2020 Regular Meeting be approved as amended. Carried.

DISCLOSURE OF PECUNIARY INTEREST

None.

NOTIFICATION OF CLOSED MEETING

Mayor Albert advised that Council held a Closed Meeting prior to the start of the Regular Meeting, in accordance with Section 239 of the Municipal Act, to consider matters pertaining to personal matters about an identifiable individual; litigation or potential litigation; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT staff follow directions given in Closed Meeting. Carried.

ADOPTION OF MINUTES

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the Minutes for December 9, 2019 Capital Budget Meeting and the Minutes for December 11, 2019 Regular Council Meeting be accepted as presented. Carried.

BUSINESS ARISING FROM THE MINUTES

None.

PUBLIC PLANNING MEETINGS

1. Rezoning Application ZA11/19.
Applicants: Christopher and Clare Clovis
Part of Lot 12, Concession 13, Hungerford
From Rural Residential (RR) to Rural (RU) – 21.05 acres.
Condition of Severance Application B79/19.

Applicant Christopher Clovis was in attendance at the Public Meeting in support of the rezoning application.

Roely DeVries, the owner of the property being severed for a lot addition in Severance B79/19, was in attendance at the Public Meeting in support of the rezoning application.

No other members of the public were in attendance for the Public Meeting.

Correspondence was received from Quinte Conservation indicating that they had no objection to the proposed rezoning.

Council was in agreement with the proposed rezoning and passed Zoning By-law No. 2020-03.

DELEGATIONS/PETITIONS AND PRESENTATIONS

None.

APPROVAL OF ACCOUNTS

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR
BE IT RESOLVED THAT the accounts be approved as presented. Carried.

Council received the Statement of Revenue and Expenditures to December 19, 2019 for information only.

MAYOR'S REPORT

Mayor Albert provided information on local events, reported on meetings attended and advised of upcoming meetings.

STAFF REPORTS

The Community Development Manager provided a staff report on department activities.

The Fire Chief provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT Council approve the purchase of a replacement truck supply compressor for the fire station. Carried.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR
BE IT RESOLVED THAT Council approve the transfer of excess funds from fire supplies and personal protective equipment from 2019 to cover the invoices for personal protective equipment and cascade bottles ordered in 2019 but delivery was delayed until January 2020. Carried.

The By-law Enforcement Officer provided reports on By-law Investigations for November and December, 2019.

The Animal Control Officer provided an Animal Control Report for December, 2019.

The Manager of Public Works provided a staff report on department activities.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council approve the permanent closure of Otter Creek Bridge on Prevost Rd. Carried.

The CAO/Treasurer provided a staff report on department activities.

MOVED BY J. PALMATEER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council approve the continuation of the Janitorial Contract until the end of the original term. Carried.

Council deferred discussion on the matter of the mat rental contract buyout to the next Regular Council Meeting and authorized staff to obtain a legal opinion on the auto renewal clause of both the mat rental and uniform rental contracts. Council also authorized staff to provide written notice to the mat rental company of their intent to cancel the current mat rental contract when it comes to an end in 2023.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council approve the office space rental to MP Derek Sloan for a period from 2020 to the call of the next Federal Election at no charge. Carried.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council authorize staff to work on completing a Multi-Year Accessibility Plan, including consultations from people with disabilities and have this approved by the end of March, 2020. And further, that it be posted on our website.

And further, that we publicly post on our website and place a sign at our front counter indicating our accessibility options for our feedback processes.

And further, that we update our personnel policies to ensure accessibility processes and accommodation plans are documented.

And further, that we seek tender proposals from consultants to assess our website from an accessibility position and implement any necessary accessibility minimum standards.

And further, that CAO work with the Library Board. Carried.

Council authorized staff to include the costs for making accessibility improvements to the municipal website in the 2020 Budget.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

COMMITTEE/BOARD REPORTS

1. Committee of Adjustment/Planning Meeting – December 6, 2019.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council **not** approve Rezoning Application ZA9/19. Carried.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve Severance Application B100/19 with the following conditions:

- i. All realty taxes are paid in full.
- ii. Parkland fee is paid in the amount of \$750.00 for the new lot.
- iii. Road widening as required along the severed lot to conform to 33 feet from the centerline of the travelled roadway – Courneya Road.
- iv. Public Works Manager is satisfied with safe site entrance on the severed and retained lots and with proper road side ditching and drainage. Carried.

MOVED BY B. TREANOR, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve Severance Applications B101/19 and B102/19 with the following conditions:

- i. All realty taxes are paid in full.
- ii. Parkland fee is paid in the amount of \$750.00 for each new lot.
- iii. The severed lands be rezoned to Rural Residential (RR).
- iv. Road widening as required along the severed lot to conform to 33 feet from the centerline of the travelled roadway – Old Hungerford Road.
- v. Public Works Manager is satisfied with safe site entrance on both severed lots and with proper road side ditching and drainage. Carried.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
 BE IT RESOLVED THAT Council **not** approve Severance Application B103/19. Carried.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER
 BE IT RESOLVED THAT Council approve Severance Applications B106/19 and B107/19 with the following conditions:

- i. All realty taxes are paid in full.
- ii. Parkland fee is paid in the amount of \$750.00 for each new lot.
- iii. The severed lands be rezoned to Rural Residential (RR).
- iv. Road widening as required along the severed lot to conform to 33 feet from the centerline of the travelled roadway – French Settlement Road.
- v. Public Works Manager is satisfied with safe site entrance on both severed lots and with proper road side ditching and drainage. Carried.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER
 BE IT RESOLVED THAT Council approve Severance Application B108/19, excluding the parkland fee due to the technical severance nature returning the lots to original lot lines, with the following conditions:

- i. All realty taxes are paid full.
- ii. Road widening as required along the severed lot to conform to 33 feet from the centerline of the travelled roadway – Elzevir Road.
- iii. Public Works Manager is satisfied with safe site entrance on the severed lot and with proper road side ditching and drainage. Carried.

2. Building Inspection Services Board – November, 2019.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER
 BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

BY-LAWS

- 1. By-law No. 2020-01 A By-law to authorize the borrowing of money from the Bank of Montreal by the Corporation of the Municipality of Tweed.
- 2. By-law No. 2020-02 A By-law to appoint a Clerk/Deputy Treasurer and a Deputy Clerk for the Municipality of Tweed.
- 3. By-law No. 2020-03 A By-law to amend Comprehensive Zoning By-law No. 2012-30 to change 21.05 acres from the Rural Residential (RR) zone to the Rural (RU) zone to allow for a lot addition in Severance B79/19.
- 4. By-law No. 2020-04 A By-law to amend By-law No. 2019-13 to appoint a new Community Emergency Management Coordinator for the Emergency Management Program and Emergency Response Plan.
- 5. By-law No. 2020-05 A By-law to authorize the Municipality to enter into a Transfer Payment Agreement for the Investing in Canada Infrastructure Program for the replacement of Boundary Bridge on Hawkins Bay Road.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER
 BE IT RESOLVED THAT the following By-laws be read a first, second, and third and final time, passed, signed and sealed in open Council this 8th day of January, 2020:
 By-law 2020-01 A By-law to authorize the borrowing of money from the Bank of

- By-law 2020-02 Montreal by the Corporation of the Municipality of Tweed.
A By-law to appoint a Clerk/Deputy Treasurer and a Deputy Clerk for the Municipality of Tweed.
- By-law 2020-04 A By-law to amend By-law No. 2019-13 to appoint a new Community Emergency Management Coordinator for the Emergency Management Program and Emergency Response Plan.
- By-law 2020-05 A By-law to authorize the Municipality to enter into a Transfer payment agreement for the Investing in Canada Infrastructure Program for the replacement of Boundary Bridge on Hawkins Bay Road. Carried.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council this 8th day of January, 2020:

- By-law 2020-03 A By-law to amend Comprehensive Zoning By-law No. 2012-30 to change 21.05 acres from the Rural Residential (RR) zone to the Rural (RU) zone to allow for a lot addition in severance B79/19. Carried.

ITEMS FOR CONSIDERATION

1. Quinte Waste Solutions – Approved 2020 Operating Budget of the Centre and South Hastings Waste Services Board.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council approve the 2020 Operating Budget of the Centre and South Hastings Waste Services Board. Carried.

2. Violence Awareness & Random Acts of Kindness Program – Request for proclamation of March 9 to 15, 2020 as the 24th Annual Violence Awareness & Random Acts of Kindness Week.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council proclaim March 9 to 15, 2020 as the 24th Annual Violence Awareness & Random Acts of Kindness Week. Carried.

3. The Royal Canadian Legion Ontario Command – Request for advertisement in the Military Service Recognition Book.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve advertisement in the Military Service Recognition Book, for a Business Card size at a total cost of \$290.00. Carried.

4. Daryl Kramp, MPP – Announcement of funding application intake for the 2020-21 Celebrate Ontario program.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council approve distribution of Celebrate Ontario information to local festival & event stakeholders. Carried.

5. Ministry of Children, Community and Social Services – Announcement of online survey to assess Ontario's Poverty Reduction Strategy.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council approve responding to the Ontario's Poverty Reduction Strategy survey and further to encourage members of the community to respond. Carried.

CORRESPONDENCE FROM OTHER MUNICIPALITIES

1. Township of Stirling-Rawdon – Request for support of the implementation of a Roadway/Curb Deposit Application process before the BISB Department issues a

- Building Permit.
- 2. City of Woodstock – Request for support of resolution to defer a decision on the ban of single-use plastic handled shopping bags until Provincial and/or Federal governments have announced their decision and plans.
- 3. City of Stratford – Request for support of resolution in support of continuation of the programs of Ontario conservation authorities.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT the following action be taken in regards to Correspondence from Other Municipalities:

<u>No.</u>	<u>Municipality</u>	<u>Request for Support of:</u>	<u>Action</u>
1.	Township of Stirling-Rawdon	Resolution re: Request for support of the implementation of a Roadway/Curb Deposit Application process before the BISB department issues a Building Permit.	Receive, file & further that these be left to each municipality.
2.	City of Woodstock	Resolution re: Request for support of resolution to defer a decision on the ban of single-use plastic handled shopping bags until Provincial and/or Federal governments have announced their decision and plans.	Support
3.	City of Stratford	Resolution re: Request for support of resolution in support of the programs of Ontario conservation authorities.	Support

Carried.

CORRESPONDENCE - INFORMATION

- 1. Tweed & Area Heritage Centre – 2019 Report from the Tourist Welcome and Information Bureau in the Tweed & Area Heritage Centre.
- 2. Township of Stirling-Rawdon – Approval of appointment of Sean Porter as the primary CEMC for the Municipality of Tweed.
- 3. Alzheimer Society Hastings-Prince Edward – Announcement of Dementia Friendly Communities/Ontario Trillium Foundation Recognition Event & Celebration on January 9, 2020.
- 4. Rural Hastings Ontario Health Team – Request for community feedback on proposed changes to health care delivery in Ontario.
- 5. Municipal Property Assessment Corporation – 2019 Year-End Assessment Report.
- 6. Daryl Kramp, MPP – Announcement of release of Co-Ownning a Home Guide.
- 7. Association of Municipalities Ontario – Queen’s Park Update – December 16, 2019.
- 8. Association of Municipalities Ontario – AMO Watchfile – December 12, 2019.
- 9. Ontario Provincial Police Municipal Policing Bureau – December, 2019 News Bulletin.

MOVED J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Correspondence – Information be received and filed. Carried.

COMMITTEE/BOARD MINUTES

- 1. Building Inspection Services Board Meeting – December 12, 2019.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

NOTICE OF MOTIONS

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT

Whereas the provincial government is currently reviewing the mandate and operation of conservation authorities; and

Whereas conservation authorities provide essential services to municipalities in their watersheds; and

Whereas smaller municipalities do not have capacity or the financial resources to employ staff with the technical expertise that conservation authorities provide; and

Whereas development near watercourses can have significant effects both upstream and downstream;

THEREFORE BE IT RESOLVED That the Municipality of Tweed encourages the Province to continue to support the principle of planning on a watershed basis in its review and prioritize the allocation of adequate funding for the core mandate of conservation authorities and further, that it be sent to Quinte Conservation Authority. Carried.

CONFIRMATORY BY-LAW

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Confirmatory By-law No. 2020-06 be read a first, second, and third and final time, passed, signed and sealed in open Council this 8th day of January, 2020. Carried.

ADJOURNMENT

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT Council adjourn at 11:24 a.m. Carried.

MAYOR

CLERK