

The Minutes of the Regular Council Meeting of the Municipality of Tweed held Wednesday, **September 11, 2019** at 9:00 a.m. in the Council Chambers.

Mayor Jo-Anne Albert
Deputy Mayor Brian Treanor
Councillor Jamie DeMarsh
Councillor James Flieler
Councillor Jacob Palmateer

CAO/Clerk-Treasurer
Deputy Clerk-Treasurer
Public Works Manager
Community Development Manager
Fire Prevention Officer

CLOSED MEETING

None.

CALL TO ORDER

Mayor Albert called the meeting to order followed by the singing of the National Anthem.

Council, staff and attendees observed a moment of silence in remembrance of the victims of the September 11, 2001 attacks in the United States.

APPROVAL OF AGENDA

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR
BE IT RESOLVED THAT the Agenda for the September 11, 2019 Regular Meeting be approved as presented. Carried.

DISCLOSURE OF PECUNIARY INTEREST

None.

NOTIFICATION OF CLOSED MEETING

Mayor Albert advised that Council did not hold a Closed Meeting prior to the start of the Regular Meeting, in accordance with Section 239 of the Municipal Act.

ADOPTION OF MINUTES

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT the Minutes for the August 27, 2019 be accepted as presented. Carried.

BUSINESS ARISING FROM MINUTES

None.

PUBLIC PLANNING MEETINGS

1. Rezoning Application ZA4/19
Condition of Severance B80/18
3.7-acre lot from Rural (RU) to Rural Residential (RR)
Part of Lot 32, Concession 4, Hungerford
Owner: Ken Yu (10415871 Canada Inc.)

The applicant was not in attendance for the Public Meeting.

No members of the public were in attendance for the Public Meeting.

Correspondence was received from Quinte Conservation indicating that they had no objection to the proposed rezoning.

Council was in agreement with the proposed rezoning and passed Zoning By-law No. 2019-

46.

DELEGATIONS/PETITIONS AND PRESENTATIONS

None.

APPROVAL OF ACCOUNTS

MOVED BY B. TREANOR, SECONDED BY J. FLIELER
BE IT RESOLVED THAT the accounts be approved. Carried.

MAYOR'S REPORT

Mayor Albert provided information on local events, reported on meetings attended and advised of upcoming meetings.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT the Mayor be authorized to provide a letter of support for Cogeco Connexion's project to provide broadband internet and mobility services with the Municipality of Tweed and their applications for funding to all relevant broadband funding programs. Carried.

STAFF REPORTS

The Community Development Manager provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT the quote from Joe's Custom Carpentry to do the work on the rehabilitation/renovation of the jailhouse in the amount of \$9,730. including HST be approved. Carried.

MOVED BY J. FLIELER, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT Council approve the recommendation from the Community Development Manager and the Public Works Manager to hire the following people to be added to the on-call casual labour list for the Parks & Recreation and Public Works Departments: Luke Murphy, Matt Langevin, Jeff Facey. Carried.

Council authorized staff to draft a policy for tendering procedures to include mandatory project completion dates with penalty clauses for enforcement.

Council authorized staff to prepare a report on a rebranded logo for 'Our Backyard' to differentiate it from the official corporate logo adopted by Council in 1998. Council also agreed to consider changing the official corporate logo to 'Municipality of Tweed – Est. 1998' in early 2020.

The Fire Chief provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT the following Operation Guidelines for the Tweed Fire Department be approved:

- Procedure guideline to gather pictures for suspicious fires;
- Establish procedures to develop a safe and effective method of determining the source of an odour;
- Establish procedures to establish a guideline on the response to Natural Gas Incidents;
- Establish procedures to real, or suspected acts of terrorism;
- Establish procedures to respond to SARS (supplementary document to SOG 3013);
- Establish procedures to conduct a routine inspection of vehicles and equipment;
- Establish procedures to maintain vehicles and equipment;
- Establish guidelines for a system of Vehicle Inventory Control;

- Establish guidelines for care & maintenance apparatus & equipment. Carried.

The Animal Control Officer provided an animal control report for August, 2019.

The By-law Enforcement Officer provided a report of by-law investigations for August, 2019.

Council authorized staff to increase enforcement of the two-hour parking restriction on Victoria St.

The Manager of Public Works provided a staff report on department activities.

The CAO/Clerk-Treasurer provided a staff report on department activities.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Staff Reports be accepted as presented. Carried.

COMMITTEE/BOARD REPORTS

1. Building Inspection Services Board Report – July, 2019.
2. Committee of Adjustment/Planning – September 6, 2019.

MOVED BY B. TREANOR, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council approve Severance Application B79/19 a lot addition with the following conditions:

- i. All realty taxes are paid in full. Carried.

MOVED BY J. DEMARSH, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council approve Severance Application B80/19 with the following conditions:

- i. All realty taxes are paid in full.
- ii. Parkland fee is paid in the amount of \$750.00 for the new lot.
- iii. The severed land be rezoned to Rural Residential (RR).
- iv. Road widening as required along the severed lot to conform to 43 feet from the centerline of the travelled roadway – Shannonville Road.
- v. Public Works Manager is satisfied with safe site entrance on the severed lot and with proper roadside ditching and drainage. Carried.

MOVED BY J. FLIELER, SECONDED BY B. TREANOR

BE IT RESOLVED THAT Council approve Severance Application B81/19 with the following conditions:

- i. All realty taxes are paid in full.
- ii. Parkland fee is paid in the amount of \$750.00 for the new lot.
- iii. The severed land be rezoned to Rural Residential (RR).
- iv. Road widening as required along the severed lot to conform to 33 feet from the centerline of the travelled roadway – East Hungerford Road. Carried.

Council was in agreement with the proposed rezoning of the Salvation Army Church property for a food bank and thrift store and passed Zoning By-law No. 2019-47.

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the Committee Reports be accepted as presented. Carried.

BY-LAWS

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council this 11th day of September, 2019:

By-law 2019-45 A by-law to govern the calling, place and proceedings of meetings of the Council of the Municipality of Tweed. Carried.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council this 11th day of September, 2019:

By-law 2019-46 A by-law to amend Comprehensive Zoning By-law No. 2012-30 at Part Lot 32, Concession 4, Hungerford, from Rural (RU) to Rural Residential (RR) for a 3.7 acre lot, condition of severance B80/18. Carried.

MOVED Y J. PALMATEER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the following By-law be read a first, second, and third and final time, passed, signed and sealed in open Council this 11th day of September, 2019:

By-law 2019-47 A by-law to amend Comprehensive Zoning By-law No. 2012-30 at Part Lot 144, Plan 284, 238 Metcalf Street, Village of Tweed, from Community Facility (CF) to Special Community Facility (CF-12) to allow for a food bank and thrift store within the Salvation Army Church. Carried.

ITEMS FOR CONSIDERATION

1. Reavie Lane – Request for municipal maintenance.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER

BE IT RESOLVED THAT Council instruct staff to order a title search on Reavie Lane to determine the ownership of the land. Carried.

2. Westall Lane – Request for municipal maintenance.

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER

BE IT RESOLVED THAT Council instruct staff to order a title search on Westall Lane to determine the ownership of the land. Carried.

3. Procedural By-law 2019-45 – Updated By-law.

Council reviewed the updated draft Procedural By-law and passed By-law No. 2019-45.

4. Marlbank Beautification Project – Stonepath Quote.

Council reviewed the quotation from Stonepath Greenhouses & Landscaping to enhance the Marlbank Park and recommended that the Committee obtain a second quote for the project.

5. Planning Review Service Delivery Agreement – Quinte Conservation.

MOVED BY J. FLIELER, SECONDED BY J. DEMARSH

BE IT RESOLVED THAT the Mayor and Clerk be authorized to sign the Planning Review Service Delivery Agreement between the Municipality of Tweed and the Quinte Conservation Authority. Carried.

6. Pastor Steve Sture – Music Concert in the Park.

Council approved the request from Pastor Steve Sture to utilize Tweed Park on September 29, 2019 from 5:00 to 7:00 p.m. for a BBQ meal and concert provided they have proper liability insurance for their event.

Council authorized staff to develop a policy for the use of municipal parks by groups to be

used for future requests.

CORRESPONDENCE - OTHER MUNICIPALITIES

- 1. City of Kitchener – Single-use Wipes.

MOVED BY J. PALMATEER, SECONDED BY J. DEMARSH
BE IT RESOLVED THAT the following action be taken in regards to Correspondence from

Other Municipalities:

<u>No.</u>	<u>Municipality</u>	<u>Request for Support of:</u>	<u>Action</u>
1.	City of Kitchener	Resolution re: single-use wipes.	Rec. & File

Carried.

CORRESPONDENCE - INFORMATION

- 1. Bernadette Hymus, Public Health Nurse, Healthy Communities – Invitation to the Age-Friendly Communities Café.
- 2. Eastern Ontario Wardens’ Caucus Newsletter – Summer 2019.
- 3. MNRF – Approved Prescribed Burn Plan.
- 4. Solicitor General – Fire Protection and Prevention Act – Standardize Reporting.
- 5. Ministry of Municipal Affairs & Housing – More Homes, More Choice Act.
- 6. AMO WatchFiles – August 29th and September 5th Issues.

MOVED BY J. DEMARSH, SECONDED BY J. FLIELER
BE IT RESOLVED THAT Correspondence-Information be received and filed. Carried.

COMMITTEE MINUTES

- 1. Committee of Adjustment/Planning – August 2, 2019.

MOVED BY B. TREANOR, SECONDED BY J. FLIELER
BE IT RESOLVED THAT the Committee Minutes be accepted. Carried.

NOTICE OF MOTIONS

Councillor Palmateer advised that he would be preparing a motion for consideration at the next regular Council meeting relating to the zoning restriction of 15 acres for the raising of livestock.

RESPONSE TO DELEGATIONS

None.

CONFIRMATORY BY-LAW

MOVED BY J. PALMATEER, SECONDED BY J. FLIELER
BE IT RESOLVED THAT Confirmatory By-law No. 2019-48 be read a first, second, and third and final time, passed, signed and sealed in open Council this 11th day of September, 2019. Carried.

ADJOURNMENT

MOVED BY J. DEMARSH, SECONDED BY J. PALMATEER
BE IT RESOLVED THAT Council adjourn at 11:19 a.m. Carried.

MAYOR

CLERK